

**INFORMATION BOOKLET
ON
RATE CONTRACT PROPOSAL NOTICE
(Ref: KUB/PGCO/2020/092, Dated. 03.09.2020)**

KHALLIKOTE UNIVERSITY

At. GMax Building, Konishi
Berhampur – 761008, Odisha

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KHALLIKOTE UNIVERSITY
GMax Building, Konisi
Berhampur-761008, Odisha

Ref: KUB/PGCO/2020/092

Dated. 03.09.2020

Notice Inviting Rate Contract Proposals

Bids for rate contract (RC) proposal are invited for the purchase of Chemicals and Kits; Labwares and plastic wares; Glassware and Glass Apparatus; Minor equipments (less than Rs. 15000.00 per item); General lab consumables, etc. from original manufactures / distributors / authorised dealers for the brand names mentioned in bid document (category-I to VI) along with price list and maximum discount (percentage) offered to the undersigned on 'FOR' destination basis. **The lat date of submission of rate contract proposal is 3.00 PM 24th September 2020.** The undersign reserves the right to cancel any category or the entire rate contract without assigning any reason thereof. The interested bidder/supplier/ manufacturer/authorised dealer should download the bid document from the website <www.kub.ac.in>. Alternatively, they can also obtain the bid document by sending email request to the chairman, P.G. Council, through email ID pgco.ku@gmail.com on or before **22nd September 2020.**

Registrar

Chapter-I: Instructions to the Bidder

The Rate contract proposal document may be obtained from the website “khallikoteuniversity.ac.in” or by sending email request to the Chairman, PG Council, Khallikote University through email ID “pgco.ku@gmail.com” on or before the 22nd September 2020. The bidders have to submit the demand draft of Rs. 1000.00 (Rupees One Thousand) only in favour of the “COMPTROLLER OF FINANCE, KHALLIKOTE UNIVERSITY”, payable at “BERHAMPUR” towards the non-refundable fee for Rate contract proposal document along with proposals or bids.

1.1 Eligibility of Bidder

- a. The suppliers must be the manufacturer/ company or the authorized agent/ dealer / representative of the manufacturer/ company of Chemicals and kits; Labwares and plastic wares; Glasswares and lass apparatus; Minor equipments; General Lab consumables; and Sequencing and Molecular Biological Services). In case of manufacturers they have to submit their manufacturing certificate along with Rate Contract Proposal. In the case of dealer/ distributor/ agent/ representative, **certified valid copy of the authorization** issued by the manufacturer/ company should be enclosed with the Rate Contract proposal.
- b. The firm must have valid GST Registration certificate and Up-to-date Income Tax Clearance Certificate/ GST Return.
- c. The firm must have average annual turnover of Rs. 30 Lakhs or more for last three years (2017-18, 2018-19 & 2019-20). A declaration in this regard should be submitted as per the **Format-III** along with supporting documents (copy of Profit Loss Account duly signed by Chartered Accountant).
- d. The firm must have valid PAN and GSTIN number registration.

1.2 Submission of Rate Contract Proposal

- a. **RATE CONTRACT PROPOSAL SHOULD BE SUBMITTED SEPARATELY FOR EACH CATEGORY OF ITEMS as mentioned below:**

Category-I: Chemicals and kits;

Category-II: Labwares and plasticwares;

Category-III: Glasswares and Glass Apparatus;

Category-IV: Minor equipments less than Rs. 15,000.00 per item;

Category-V: General Lab consumables

Category-VI: Sequencing Services and other Molecular Biology Services

- b. **The Rate Contract Proposal** for each category shall be submitted in a separate sealed envelope and shall be clearly mentioned on the top of the envelope as “Rate Contract Proposal for (Category-I/II/III/IV/V/VI)”. All the bids will be covered in a big envelope writing on the top of that envelope **“Rate Contract proposal For Chemicals and kits; Labwares and plasticwares; Glasswares and Glass Apparatus; Minor equipments less than Rs. 15,000.00 per item; General Lab consumables, and Sequencing and other Molecular Biological Services.”** [Mention for which Category(ies) submitted with].

c. The Rate Contract proposal for each category should contain

- i. Rate Contract Proposal form (**Format-I**) duly filled in.
- ii. The name of the manufacturer/ brand/ company and the detailed specification of the item (e.g. General Grade/ Laboratory Grade/ Analytical Grade/ HPLC Grade/ Mol Biol Grade/ Media/ PTC Grade or kit, etc.) quoted along with price list and maximum discount (percentage) offered (**category wise and Brand wise**) as per the form enclosed at **Format-II**.
- iii. Annual Turnover Certificate from the bidder (**Format-III**) along with the summary statement of profit-loss account duly signed by the Chartered Accountant.
- iv. **Check list of documents** enclosed along with the Rate Contract proposal as per the **Format-IV**.
- v. **Copy of the Manufacturer Certificate or the Authorization Certificate (in case of dealer/ Distributer/ Agent etc.), as the case may be.**
- vi. **Printed Technical Literature and Price List valid for the Financial Year 2020-21** in support of the each category and brand of items from the manufacturers/ Company.
- vii. Other documents such as self attested copy of up to date ITCC and GST return, copy of GST registration certificate, copy of PAN/TAN/TIN and other documents in conformity with their eligibility such as authorization for supply,
- viii. **Earnest money deposit (EMD)** as demand draft in favour of “COMPTROLLER OF FINANCE, KHALLIKOTE UNIVERSITY”, payable at BERHAMPUR” with six month validity and the EMD cost should be submitted for each category of items as mentioned in **Chapter-III: Schedule of Requirements.**
- ix. **Non refundable fee of Rs. 1000.00 (Rupees One Thousand only) for Rate Contract Proposal in the form of demand draft in favour of “The Comptroller of Finance, Khallikote University” and Payable at Berhampur.**

d. Other Terms & Conditions:

- i. The **Rate Contract Proposal** shall be submitted separately for each category of items clearly superscribing on the envelope the Category of items. **Submission of proposals/bids without cost of rate contract proposal and EMD will be summarily rejected.**
- ii. **The quotations will be received at the Office of the Chairman, PG Council, Khallikote University, Berhampur** on all working days up to 3.00 P.M., 24th September 2020 by SPEED POST and/or REGISTERED POST only.
- iii. The supplier must be either the manufacturer of the items /minor equipments or the authorized agent/ dealer/ representative of the manufacturer.
- iv. **The price shall be inclusive of all taxes, transportation cost and cost of installation/commissioning, trial operation, comprehensive training and clearance charges.** Necessary documents for clearing the consignment through customs authorities will be provided by us and the suppliers or agents of manufacturer arrange the clearance of the consignment on payment basis.
- v. Delivery shall be at **Chairman, PG Council, Khallikote University, GMax Building on NH 16, Konisi, Berhampur-761008, Odisha** unless otherwise specified.

- vi. The successful bidder should supply the items within a period of 4-6 weeks from the issuing date of purchase order by the competent authority of Khallikote University in each instance during the entire period of rate contract.
- vii. The EMD of the successful bidders will be returned after completion of the supply to the satisfaction of the competent authority of Khallikote University, Berhampur.
- viii. The EMD of the unsuccessful bidders will be returned to the concerned party immediately after finalization of the Rate contract proposal.
- ix. Documents such as instrument operation, calibration, maintenance, drawing, descriptive literature, safety guidelines, storage etc., if any, along with original instruction and data analysis manual should be supplied by the successful bidder along with the items/ minor equipments.
- x. All the category of items including minor equipments should be unpacked in the presence of the competent authority of Khallikote University and /or their representatives. The consignment will be accepted only after inspection.
- xi. **The Chemicals and kits should be manufactured at least during 2020-21** and shall have at least one complete year period before their expiry. **A warranty certificate in this regard** shall be submitted.
- xii. In case of minor equipments a warranty certificate **covering a period of two year** from the date of installation shall be provided.
- xiii. During the warranty period or later whenever the firm is called upon to attend to the rectification of the defects/faults in the consignments, the firm shall attend to the repair of instrument within 48-96 hours. They should render timely back up service whenever called upon. **A certificate to the effect should be attached along with the invoice or delivery chalan.**
- xiv. **The invoices should be submitted in triplicate** in the name of “**The Registrar, Khallikote University, Berhampur**” for pass and payment. The payments will be made only after successful supply or installation at Khallikote University, Gmax Building on NH 16, Konisi, Berhampur, as the case may be.
- xv. The Chairman, PG Council reserves the right to refuse payment in the event of unsuccessful supply, installation and the non-submission of the certificates/ undertaking/ affidavit at the time of supply.
- xvi. The Khallikote University reserves the right to accept/reject any tender without assigning any reason thereof.
- xvii. **Once the rate is approved by purchase committee/ competent authority and supply order is placed to the successful bidder and in the event of failure on the part of the bidder for supply of the chemicals, kits, consumables, labwares, glasswares and minor equipments on any account, the committee reserves the right to forfeit the EMD.**
- xviii. The decision of the Purchase committee in all matters shall be final and binding on bidders.
- xix. Any dispute, if arises, are subject to jurisdiction of Odisha High court only.

e. Important Dates and Time:

Sl No.	Particulars	Date and Time
1.	Release of the notice for Rate Contract through Advertisement in One Odia and One English daily and uploading in the website < www.kub.ac.in >.	3rd September 2020
2.	Last date and Time for the submission of Bid/Tender/ Quotation with all documents	3.00 PM, 24th September 2020
3.	Opening of Rate contract bid in presence of all the bidders	3.00 PM, 25th September 2020
4.	Declaration successful bidder for the supply of consumables, chemicals, kits, Labwares and Galasswares, and sequencing and molecular biological services, etc. (Brand wise and Category wise)	To be informed to the successful bidder through email.

Note:

- 1. For model format for supply agreement you can refer the Office Memorandum no. 4939/F./Codes-27/2011, Dated. 13.02.2012 of Finance Department, Govt. of Odisha.**
- 2. If any of the clause(s) is (are) missed in this bid document the guidelines of procurement of goods vide Memorandum no. 4939/F./Codes-27/2011, Dated. 13.02.2012 of Finance Department, Govt. of Odisha will be followed.**

Chapter-II: Condition(s) of the Contract (Supply of the Items)

II.1 Time limits prescribed

Sl.	Activity	Time Limit
1	Delivery Period	Maximum six weeks from the date of issuance of purchase order OR as stipulated in the PO.
2	Destination	The Chairman, PG Council, Khallikote University on FOR basis
3	Comprehensive warranty period	At least One year from the date of supply for chemicals and kits and Two years for the minor equipments
4	AMC period	Minimum Three years after completion of the warranty (in case of minor equipments)
5	Preventive maintenance visit during warranty and AMC for minor equipments	One visit at least in every six months (minimum Two visits per year) for periodic/ preventive maintenance and anytime for attending repairs/ break down calls
6	Submission of Performance security and entering into the contract	Within the time limit mentioned in the purchase order or before the supply of the items.
7	Time for making payment by Khallikote University	Within 30 days of successful supply, installation and submission of proper documents along with invoice.
8	Frequency of payment of AMC charges for minor equipments	Every six months
9	Maximum time to attend in any repair call	Within 96 hours
10	Validity of the Bid/Quotes	180 days from the last date of bid submission
11	Validity of the Rate Contract	Two years (2020-2021 and 2021-2022)

II.2 Other Terms and conditions

- a. The detailed technical specifications, terms and conditions governing the supply, installation, commissioning and the after sales service of the equipments/ items bided are contained in this “Bid Document”.
- b. The bidder shall examine all instructions, forms, terms and specifications in the Bid Document and verify that all the contents mentioned under various chapters are contained in the ‘BID’ to be submitted.
- c. Failure to furnish any information required by the bid documents and submission of an offer not substantially responsive to it in every respect shall be at the bidder’s risk and may result in the rejection of the bids, without any further notice.
- d. Bidder should see the check list (**Format-IV**) for details of documents to be submitted along with the bid.
- e. Local MSEs only registered in Odisha with the respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration certificate from the concerned authority. None of the bidders other than those specified above, is exempted from submission of EMD.
- f. The bidder can modify or withdraw bids submitted before the last date & time for its submission. The modification proposal (if any) can be submitted before the last date in addition to sealed tender/bid submitted earlier.

Chapter-III: Schedule of Requirements

Category	Name of the Item	EMD amount (INR)
I	Chemicals and Kits (All grades)	Rs. 5000.00
II	Labwares and Plastic wares	
III	Glasswares and Glass Apparatus	
IV	Minor Lab Equipments (Less than Rs. 15000.00)	
V	General Lab Consumables	
VI	Sequencing Services and other Molecular Biological Services	

The bidders have to submit the demand draft of above said amount only in favour of the “COMPTROLLER OF FINANCE, KHALLIKOTE UNIVERSITY”, payable at “BERHAMPUR” towards the EMD along with the Rate contract proposals or bids.

Chapter-IV: Specifications and Allied Technical details (Manufacturers/Brand of the items Category wise)

Category I: Chemicals and Kits

Sl No.	Brand Name	Sl No.	Brand Name
1.	Acros	44.	Life Technologies
2.	Accustandard	45.	Loba Chemie
3.	Affymetrix	46.	Loba (Imported)
4.	AMRESKO	47.	Lonza
5.	American type cell culture ATCC	48.	Machery-Nagel
6.	Bayer chemicals	49.	Medox
7.	BD Biosciences	50.	Merck (India)
8.	BIOLABS	51.	Merck (Germany)
9.	Biolinkk	52.	Merck Biosciences
10.	Bioneer	53.	Merck Millipore
11.	Biorad	54.	MO BIO
12.	BR Biochem	55.	Molychem
13.	Calbiochem	56.	MP-Biomedicals
14.	Caymen	57.	MWG
15.	CDH	58.	New England Biolabs
16.	Cell Signalling technology	59.	Otto Chemical
17.	Chromus Biotech	60.	Pierce
18.	Clontech	61.	PROMEGA
19.	DUCHEFA	62.	Promo cell
20.	E-MERCK (India)	63.	Qiagen
21.	E-MERCK (Germany and others)	64.	Qualigens
22.	Fermentas	65.	Rankem
23.	Finar	66.	Reidel
24.	Fisher Chemical	67.	ReinstenanoVentares
25.	Fisher Scientific	68.	ROCHE
26.	Fluka	69.	Santa Cruz
27.	Future Bioscience	70.	Scigndm labs pvt. Ltd
28.	G- Biosciences	71.	SDS Fine Chemicals
29.	GE- HEALTHCARE	72.	Sigma-Aldrich
30.	Geneart	73.	Spectrochem
31.	GeNei	74.	Spinco
32.	Genescript	75.	SRL (All categories)
33.	Genetix (All Groups)	76.	Takara
34.	GCC Biotech	77.	TCI
35.	Himedia (All Grades)	78.	Thermo Fisher
36.	IBIDI	79.	Thermo fisher Scientific
37.	IDT	80.	Titan Biotech
38.	Invitrogen	81.	Tocris
39.	Imperial Life Sciences (All groups)	82.	Vtech
40.	Invivogen	83.	Wacker Chemie
41.	J. T. Baker	84.	Xceleris
42.	Kemphasol	85.	VWR
43.	Lancaster-Alfa-Aesar	86.	Immunotools

Category II: Glasswares and Glass Apparatus (Special Rates for bulk packing be also quoted)

Sl No.	Brand Name
1.	Borosil
2.	Brand
3.	Cole parmer
4.	Corning
5.	Duran
6.	Fisher Scientific
7.	Himedia
8.	IKA

Sl No.	Brand Name
9.	Infusil
10.	JSGW
11.	Merck (All group)
12.	Qualigen
13.	Reviera
14.	Schott-Duran
15.	Sigma-Aldrich
16.	Spectrochem

Category III: Labwares, Plasticwares, Filters and Filter papers, etc. Special Rates for bulk packing be also quoted

Sl No.	Brand Name	Sl No.	Brand Name
1.	ABDOS	22.	MicroSeparations
2.	Axiva	23.	MILLIPORE
3.	Axygen	24.	Moxcare
4.	Biorad	25.	MP Biomedicals
5.	Borosil	26.	Nalgene
6.	Brand	27.	PALL
7.	BR Biochem	28.	Plastx
8.	Cole parmer	29.	Polylab
9.	Corning	30.	Rankem
10.	Eppendorf	31.	Riviera
11.	Fisher Scientific	32.	Schott-Duran
12.	Future Bio Science.	33.	SPECTROCHEM
13.	Genaxy	34.	Tarson
14.	GENETIX	35.	Thermo fisher
15.	Himedia	36.	Thermo Life Sciences
16.	IKA	37.	TOP-TECH
17.	Infusil	38.	TPP
18.	JSGW	39.	Waters
19.	LABWARE	40.	Whatmann
20.	Machery-Nagel	41.	VWR
21.	Merck	---	---

Category IV: Minor Equipment/ Instruments less than Rs. 15000.00 per item

S.No.	Brand Name
1.	Aczet
2.	BioRad
3.	Blue Star
4.	Borosil
5.	Brand
6.	Censico
7.	Citizen
8.	Elico
9.	Eppendorf
10.	Equitron
11.	Eutech
12.	G-Bioscience
13.	Genaxy
14.	Genetix
15.	Gilson
16.	Himedia
17.	IKA

S.No.	Brand Name
18.	JSGW
19.	JeioTech
20.	Kern
21.	Merck Biosciences
22.	Omega Electronic
23.	Pelican
24.	Perkin elmer
25.	REMI groups
26.	Riviera Groups (Rivoteck)
27.	Sartorius
28.	Systronics
29.	Tarsons
30.	Tempo
31.	Thermo Scientific
32.	Toshiba
33.	Geosyndicate
34.	VWR

Category V: General Lab Items (All brands will be considered)

Special Rates for bulk packing be also quoted.

Category VI: Sequencing Services and other Molecular Biological Services

SI No.	Brand Name
1.	IDT
2.	Eurofin
3.	Genotypic

SI No.	Brand Name
4.	AgriGenome
5.	BangaloreGenei
6.	Xceleris

Chapter-V: Rate Contract Schedule

(FOR rate of Discount on catalogue price for FY 2020-21)

The rate contract proposal should be submitted in a sealed envelope mentioning the category of item (I to VI), the Brand and the rate of discount (%) on catalogue price as per the following format. For each category of item the rate contract proposal should be sealed separately. It should be accompanied with Authorization letter from the manufacturer or brand or equivalent.

Format-I: RATE CONTRACT PROPOSAL FORM

(To be submitted in the letter head or pad of the bidder)

1. **Proposal form submitted for** : _____
(Name of category item : Glasswares/ Labwares and Plastic wares/ Chemicals and kits/ minor equipments/ instruments less than 15,000.00/ General Lab consumables/ Sequencing and other Molecular Biological Services)
2. **Name and Address of the Supplier/ Bidder/ Tenderer/ Authorized Dealer/ Manufacturer** : _____

3. **Details of Tender Fee** : Rs. 1000.00 (One Thousand Only)
 Demand Draft No. _____, Date: _____
 Bank and Branch : _____
3. **Details of EMD** : Rs. 5000.00 (Five Thousand Only) Demand Draft
 No. _____, Date: _____
 Bank and Branch: _____

1. We are accepting all the terms and conditions as mentioned in Tender documents and we have signed with our full satisfaction.
2. The quoted rate list of (Glasswares/ Labwares and Plastic wares /Chemicals and Kits/ Minor Equipments or Instruments/ General lab Items/ Sequencing and other Molecular Biological Services, etc.) in duplicate duly signed and sealed is enclosed.
3. The supplies as per orders will be made within a maximum period of 30 days.
4. **The discounts given in tender are valid up to _____ from the date of your approval letter and the period can be extended by the acceptance of both.**
5. We are enclosing herewith the following documents as desired by you (a) Copy of PAN, (b) GST registration certificate, (c) Manufacturing license/ Authorized distributor/dealer certificate on the original letter head of manufacturer, addressed to the Chairman, PG Council, Khallikote University, GMax Building, Konisi, Berhampur-761008, Dist-Ganjam, Odisha, without which the proposal will not be considered under any circumstances.

Yours Faithfully

Place:
Date:

Name: _____
 For and on Behalf of M/s _____

(Name of the Bidder with Seal)

FORMAT-II: RATE OF DISCOUNT OFFERED

(Should be submitted in the letter head/pad of the bidder/firm with seal and signature)

Ref. No. _____

Date: _____

To
The Registrar,
Khallikote University GMax Building on NH 16, Konisi,
Berhampur-761008, Dist-Ganjam, Odisha

**Sub: Rate Contract Bid for _____ (category of
 Items) Reference: Your Quotation Call notice no. _____**

Sir,

In response to above quotation, please find attached here with the best rate of discount (%) against the catalogue price for the Category: _____ (I or II or III or IV or V or VI) of items submitted here with for consideration.

Sl. No.	Name of the Brand	Group and Sub group (if any)	Rate of discount (%) against the Catalogue price	Rate of discount (%) against the Catalogue price (in case of Bulk supply)	Remarks (if any)

(Follow the instructions carefully while filling the rate of discount group and Sub group wise; Submit the relevant Price catalogue for the FY 2020-21; GST rate should also be mentioned)

Yours Faithfully

Place:

Name: _____

Date:

For and on Behalf of M/s _____

(Name of the Bidder with Seal)

Chapter-VI: Other Formats

FORMAT-III (To be submitted with Rate Contract Proposal)

ANNUAL TURNOVER STATEMENT OF BIDDER

(To be submitted by the Bidder in their letterhead)

Ref. No. _____

Date: _____

To

The Registrar,

Khallikote University GMax Building on NH 16, Konisi,

Berhampur-761008, Dist-Ganjam, Odisha

Sub: Annual Turnover for last three financial years

Reference: Your Quotation Call notice no. _____, dated _____.

Dear Sir/ Madam,

We would like to affirm you that the Annual Turnover for the last three financial years of M/S _____ who is manufacturer/ dealer/ distributor/importer/supplier of the laboratory equipments/ office equipment/ items are given below and certified the annual turnover statement is true and correct. We are also enclosing the supporting document with respect to our claims.

Sl. No.	Financial Year	Annual Turnover in INR (Both in Words and Figures)	Supporting Documents
1	2017-18		
2	2018-19		
3	2019-20		
TOTAL			
Average per Year			

Yours Faithfully

Place:

Name: _____

Date:

For and on Behalf of M/s _____

(Name of the Bidder with Seal)

Note: The consolidated audited account statement preferably by a Chartered Accountant/ Auditor should be submitted as supporting documents.

FORMAT-IV (To be submitted with Rate Contract proposal)

CHECK LIST

Should be submitted in the bidders with Signature and Seal; the documents have to be arranged as per the order mentioned in the checklist for ease scrutiny.

Name of the Bidder: _____

Reference: Your Quotation Call notice no. _____

Sl No.	Name of the Document(s)	Whether Submitted or not	Page no.	Office Use by KUB
1	Check List (Format-IV)			
2	Cost of the Tender fee Rs. 1000.00			
3	Cost of EMD for an amount (as per Chapter-II/IV) of Rs. 5000.0; DD No. _____, date: _____; Bank details: _____			
4	Rate Contract Proposal Format-I			
5	Rate of Discount Format-II			
6	Printed Price list of the Manufacturer/ Brand for the FY 2020-21			
7	Manufacturer Certificate (if applicable)			
8	Letter of Authorization (other than Manufacturer)			
9	Annual Turnover Statement For Three FYs (2017-18, 2018-19, 2019-20) as Per the Format-III			
10	Summary of Profit Loss Account for FY(2017-18, 2018-19, 2019-20)			
11	Self attested Up-to-date ITCC for FY 2018-19 and 2019-20			
12	Self attested Up-to-date GST return filed for FY 2019-20			
13	Self attested Copy of GST registration Certificate			
14	Self Attested Copy of PAN			
15	Undertaking form (Format-V)			
16	Model Bank Guarantee Format For Performance Security (Format-VI)			
	Others (if any)			

Yours Faithfully

Place:

Name: _____

Date:

For and on Behalf of M/s _____

(Name of the Bidder with Seal)

FORMAT-V (To be submitted with Rate Contract proposal)**UNDERTAKING/ DECLARATION FORM**

(Should be submitted in the letter head of the manufacturer/bidder/firm with seal and signature during submission of proposal; if selected for supply the same should be submitted as affidavit before a notary public in non judicial stamp paper of hundred rupees only)

Ref. No. _____

Date: _____

To

**The Registrar, Khallikote University
GMax Building on NH 16, Konisi,
Berhampur-761008, Dist-Ganjam, Odisha**

Sub: UNDERTAKING/ DECLARATION**Reference: Your Quotation Call notice no. _____****Categories of Items(s) quoted: _____ (I/ II/III/IV/V)**

I/We _____ having my/ our office at _____ do declare that I/ we have carefully and meticulously read all the terms and conditions of this bid of Khallikote University, Berhampur for the supply of Chemicals, kits, Glasswares, Labwares, lab consumables, minor equipments, and Sequencing and other Molecular Biological Services. The quoted rate of discount will remain valid for FY 2020-21 against the printed price list of the company or manufacturer. I will abide all the terms and conditions set forth in the bid document Reference No. _____, date. _____ of Khallikote University along with standard norms of Govt. of Odisha.

I/We do hereby declare I/we have not been de-recognized/ black listed by any State Govt./ Union Territory/ Govt. of India/ Govt. organization for supply of non-standard quality item(s) as mentioned above or non supply after obtaining the purchase order.

I/We agree that the Competent Authority of Khallikote University can forfeit the EMD and performance security deposit and black list me/us for a period of three years, if any information furnished by us proved to be false at the time of screening/ verification/inspection and not complying with the term and conditions of the bid.

I/We _____ do hereby declare that I/ We will supply the item(s) as mentioned above, if recommended by the purchase committee, as per the terms and conditions of the bid document. The supplied equipment(s) will be/is installed and made fully operational, and no additional accessories or spares are required to make the equipment run.

I/We further declare that I/We have required authorization for the supply of above said items in Odisha/ Eastern India and also have the service centre (Head quarter: _____) with qualified service engineers to carry out the maintenance of the minor equipment(s) or item(s) offered within 48-96 hours.

Place:

Name: _____

Date:

For and on Behalf of M/s _____

Full Address: _____

(Name of the Bidder with Seal)

Format-VI (To be submitted along with Invoice)
MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To

The Governor of Odisha.

WHEREAS..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

Our..... branch at* (Name & Address of the* branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our* branch a written claim or demand and received by us at our* branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
 (Signature of the authorized officer of the Bank)

.....
 Name and designation of the officer

.....
 Seal, name & address of the Bank and address of the Branch

** Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.*