



ଖଲ୍ଲିକୋଟ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବ୍ରହ୍ମପୁର
Khallikote University, Berhampur

FORM OF APPLICATION FOR ISSUE A MIGRATION CERTIFICATE

(Application to be filled by the student)

CR/Ch. No. _____ Sl. No. _____ Dated _____

From
(Full & Complete address of Candidate)

To
The Controller of examinations
Khallikote University
Berhampur- 761008
Ganjam, Odisha

THROUGH: (The principal _____ College)

Sir,

I request you kindly to issue a migration certificate in my favour as I intend to as the _____ University for further studies. I passed/failed at the _____ examination of the Khallikote university held in the month of _____/20____ with Roll No. _____ appearing at present reading in _____ college, _____. My University Registration No. is _____ of _____. I am leaving this University to take up _____ course in the aforesaid University.

The original Registration Receipt issued by the University is surrendered herewith.

I have already paid the prescribed fee of Rs. 220/- and the challan/Bank draft to be drawn at any Nationalised bank in support of my payment is attached herewith.

I request that the migration certificate prayed for may kindly be issued to me as per the address furnished above.

Yours faithfully

Date:

Place:

(Signature in full of candidate)

INFORMATION REQUIRED FOR ISSUE OF MIGRARIION CERTIFICATE

(This form should be filled in by the institute last attended by the candidate and sent to the Controller of examinations, Khallikote University.)

- Name of the College:
- Name of the student:
- Examination passed with year & Roll No., if she/he is still a student of the college the class in which she/he is reading should be stated:
- Whether the fee of Rs 220/- has been paid/credited of the University account in Central Bank of India, Khallikote College branch, Berhampur:
- Date of Birth:
- Date of first admission to college under this University after passing the +2 or any other examination:
- Registration No. (issued by University):
- Date of leaving the college:
- Conduct and Character of the student during his/her college career:
- Opinion of the Principal as to the University's granting the application for issue of Migration Certificate:
- Degree or Course the student wants to take in the University, He/ She wants to join:

Memo No _____

Dated _____

Forwarded to the Controller of Examinations, Khallikote University, Berhampur for necessary action.

Seal of the college

Principal

----- college

RULES & INSTRUCTIONS FOR ISSUE OF MIGRATION CERTIFICATE

1. Regular student intending to obtain a Migration Certificate from the University should apply for the same through the college they last attended under the University, otherwise the certificate can not be issued to them.
2. The student should surrender the University Registration Card (Original) while applying for issue of migration certificate.
3. The prescribed fee of Rs 220/- only should be credited to the Controller of Examination of the University in the Central Bank of India, Khallikote college branch, Berhampur in the shape of Bank Draft, Payable to the Controller of Examination, Khallikote University, Berhampur, Ganjam, Odisha.
4. The requested fee, as stated above, must be paid in advanced.
5. Applications for Refund of Migration Fee to the student who don't join another University after obtain Migration Certificate from this University are not Admissible under the Rules, such students, if they join this University again, should surrender migration certificate to the University through Principal of the college where they joined with prescribed fee.